



CITY OF EL CAJON
PLANNING DIVISION ● (619) 441-1741

ADULT ENTERTAINMENT APPLICATION NO. _____

DATE: _____

APPLICANT'S
NAME: _____

APPLICANT'S ADDRESS: _____

APPLICANT'S PHONE NO: (____) _____

Subject property is located on the _____ side of _____
between _____ and _____

and addressed as

Assessor's Parcel No(s):

Existing Zoning: _____

Proposed Use (Describe in detail, including specific information concerning any of the following proposed uses and activities: Adult Bookstore, Adult Cabaret, Adult Drive-in Theater, Adult Gift Shop, Adult Hotel or Motel, Adult Massage Parlor, Adult Model Studio, Adult Motion Picture Theater, Adult Theater, Body Painting Studio, Sales of Drug Paraphernalia, Drug Paraphernalia Store, Peep Show Arcade, Sexual Encounter Studio or Rap Parlor):

Property Owner(s) Name and Address: _____

Property Owner(s) Phone Number: (____) _____

Owner's Signature: _____

ADDITIONAL ADULT ENTERTAINMENT PERMIT INFORMATION AND REQUIREMENTS

1. Filing fee of \$2,700.
2. A document handling fee of \$50.00, in the form of a separate check, made payable to "County Clerk".
3. If required, an environmental assessment statement (obtain separate form) and associated filing fee.
4. Complete and accurate legal description of the subject property.
5. Assessor's Plat Map with subject property identified.
6. Photocopy of deed. Name of property owner on deed must correspond with name of applicant unless a letter of authorization is submitted with the application, or unless applicant can produce a lease of 20 years or more.
7. Disclosure Statement (see attached).
8. Written narrative giving details of proposed project, to be included in what is allowed by the permit.
9. The application must include a site plan (15 copies) prepared as follows: **(NOTE: Provide 5 extra copies if item will go to City Council, or if it is in the downtown area.)**
 - ___ A. Maximum sheet size shall be 24" x 36". Please fold maps so that the finished size is no larger than 8 1/2" x 11", and so that the title block shows.
 - ___ B. Plan shall be to a standard engineer's or architect's scale (minimum 1" = 50').
 - ___ C. North arrow oriented to top of page. (Irregularly shaped lots may orient to side if necessary.)
 - ___ D. Plan shall include a vicinity map showing at least the adjacent street and the nearest cross street, as well as the nearest arterial.
 - ___ E. Title block shall be in lower right hand corner (see attached format).
 - ___ F. Plan shall include the location and accurate dimensions of:
 - ___ 1) All property lines
 - ___ 2) All easements
 - ___ 3) All existing and proposed structures, including structures on adjacent property within at least 50 ft. of the subject property
 - ___ 4) Distances from structures on the subject property to nearest property lines
 - ___ 5) Distances between buildings on the subject property
 - ___ 6) All existing & proposed fences or walls
 - ___ 7) Distances between property lines and centerline of all adjacent street rights-of-way
 - ___ 8) Existing and any proposed changes to public right-of-way improvements
 - ___ 9) All on-site parking spaces and driveways with spaces numbered
 - ___ 10) All areas of proposed landscaping
 - ___ 11) Any existing or proposed freestanding signs
 - ___ 12) Proposed on-site lighting
 - ___ 13) Any other notable project features which affect site design (i.e., common recreation area, trash enclosures, electrical transformers, etc.)
 - ___ G. A "Notes" section shall be provided which gives information on:
 - ___ 1) Gross and net lot area
 - ___ 2) Number of dwelling units proposed
 - ___ 3) Lot coverage (square footage and percent)

- ___4) Square footage devoted to landscaping
- ___5) Square footage devoted to common recreation (for residential projects)
- ___6) Gross building square footage (for commercial and industrial projects)
- ___7) Parking requirements and number of spaces provided
- *10. A scaled, colored drawing of all exterior elevations identifying exterior materials and treatment including the screening of any mechanical equipment.
- *11. A separate materials/color board identifying the color, material and texture of all exterior surfaces including roof materials. (NOTE: The materials/color board shall be no larger than 8 ½" x 11"); and
- *12. A conceptual landscaping plan showing areas of ground cover, shrubs, trees and other landscape features. The intended purpose of the landscaping should be clearly shown on this plan. The particular species, sizes and numbers are not required on the conceptual landscape plan.

*NOTE: ITEMS 10, 11 & 12 are not required for:

1. Residential projects of less than 3 units (unless this is a request for a second-family unit).
2. Expansion of existing commercial, industrial or office buildings when the building valuation is less than \$30,000.

PROCEDURE

Upon submission of the application, filing fee and other required information and documents to the Planning Division, the request will be scheduled for a public hearing by the Planning Commission (usually about 3 weeks from the date of submission). The Planning Commission will review the request along with the staff recommendation and any public testimony and make a decision to either approve, approve with conditions or deny the request. After the Planning Commission has adopted the resolution stating its decision (usually one week after the public hearing) and filed a copy of the resolution with the City Clerk, the applicant or any interested person disagreeing with the decision of the Planning Commission may appeal to the City Council within ten (10) days. A filing fee of \$50 must be paid upon submission of the appeal forms to the City Clerk. If the request is appealed, the City Clerk will schedule the request for a public hearing by the City Council. The City Council will either concur with or modify the Planning Commission's decision and the decision of the City Council is final. If there is no appeal within the ten (10) day appeal period, the decision of the Planning Commission is final. The approved request becomes null and void if it is not exercised within the time limit specified in the resolution or, if no date is specified, within one year from the date of approval of the request.

APPLICANT'S STATEMENT OF DISCLOSURE OF CERTAIN OWNERSHIP INTERESTS ON ALL APPLICATIONS WHICH WILL REQUIRE DISCRETIONARY ACTION ON THE PART OF THE CITY COUNCIL, PLANNING COMMISSION AND ALL OFFICIAL BODIES

The following information must be disclosed:

1. List the names and addresses of all persons having a financial interest in the application.

List the names and address of all persons having any ownership interest in the property involved.

2. If any person identified pursuant to (1) above is a corporation or partnership, list the names and addresses of all individuals owning more than 10% of the shares in the corporation or owning any partnership interest in the partnership.

3. If any person identified pursuant to (1) above is a trust, list the name and address of any person serving as trustee or beneficiary or trustor of the trust.

4. Have you or your agents transacted more than \$250 worth of business with any member of City staff, Boards, Commissions, Committees and Council within the past twelve months or \$500 with the spouse of any such person? Yes _____ No _____

If yes, please indicate person(s), dates, and amounts of such transactions or gifts.

“Person” is defined as “Any individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, and any other organization or group of persons acting in concert.” Gov’t Code §82047.

Signature of applicant / date

Print or type name of applicant

NOTE: Attach appropriate names on additional pages as necessary.