

Final Map checklist City of El Cajon

Date & Initial = OK
Blank = DEFICIENT
----- = N/A

(Applicable Map Act Section & Municipal Code)

	EOW	Check	Verify
1. Title Sheet Data:	-----	-----	-----
a. Description of land (16.20.060 A) and approximate total acreage			
b. *Land owner's certificate (Beneficiary or Trustee, but not both, can be omitted) (16.20.110 I, 66436)			
c. Dedication and Acceptance included in Land Owner's and City Clerk's Certificate. (16.20.070 D & 110 J, 66439)			
d. *Acknowledgments (Notary Public: Stamp or name, county & expiration) (16.20.110, 66436)			
e. *Registered Engineer's Certificate & stamp: Deferred monumentation statement/setting monuments within one year (16.32.040 D, 66449 a) (If RCE, #≤33,965)			
f. **City Engineer's certificate (16.20.110 E, 66442) RCE 54786			
g. **City Clerk's Certificate (16.20.110 H, 66440)			
h. *Planning Commission Secretary (16.20.110 F)			
I. *City Treasurer certificate (16.20.110 A)			
j. *City Attorney Format approval (16.20.110 G & 140)			
k. *Utility Interest (acceptance)/(Easement) (16.20.070, 66439,66436)			
l. Signature omitted. Names & nature of easements. (66436) Statement if easements are not definitely located. (16.20.070 A)			
m. County Clerk's certificate of the board of supervisors for tax deposit (March 1 - Oct. 1+)(16.20.110 B, 66493(a))			
n. *County Treasurer and Director of Public Works certificate			
o. County Recorder for filing (16.20.110 C)			
p. Certification of Soils Report and date (16.04.080, 16.20.160, 66434.5)			
q. Subdivision Name, if any, or TSM No. on top center of Sheet 1			
r. TSM No. (all sheets)			
(KEY: * Signatures required prior to Council Action **Signatures required after Council Action, but prior to release to Title company)	-----	-----	-----
	EOW	Check	Verify
2. Title Sheet additional notes: (Not required in M.C., nor Subdiv. Act)	-----	-----	-----

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	EOW	Check	Verify
a. Subdivision Guarantee info. (16.20.130)			
b. City Council Resolution of TSM approval			
c. City Council Resolution of planning action (PRD/PUD) approval			
d. Subdivision Agreement for Public Improvements is on file with the City.			
e. Improvement plans drawing No. & Drainage plan references			
f. School district assessment info.			
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3. Sheet Size 18" x 26" (including 1" margin) (66434 b)			
4. Sheet Numbers and total number of sheets (Index sheet for more than 2 sheets, Scale: 1"=200') (66434 b)			
5. Vicinity map			
6. North arrow and scale (16.20.060 B,)			
7. Match with TSM			
8. Subdivision Boundary lines (66434 e)			
8.a. All subdivision boundary monuments shown on map			
8.b. All subdivision interior monuments, or general statement, shown on map (if applicable)			
9. Basis of bearings (16.20.060 B, & 080,)			
10. Tie points found (basis of bearing) (Map references, section corners)(16.20.060 B & 080 D, 66434 c)			
11. Show and tie existing monuments outside Subdivision (16.20.080, 66434 c)			
12. Names of all streets: existing and future (66445 C)			
13. Street centerline ties to intersections, monuments (16.20.080, 66434 c)			
14. Surrounding map numbers and names (16.20.080 D, 66434 e)			
15. Centerline data on all streets, alleys, and easements (distance, bearing, radial bearing, radius, angle, width, half street width, width of dedications) (16.20.080, 66434 c)			
16. Street, alley, easement dedications (16.20.030, 66439)			
17. Easements: length, width, and type (shown by broken line) (16.20.070 A-E) Statement on cover sheet if not definitely located.			
18. Show a solid line separating all private ways, easements and other rights-of-way not to be accepted as public streets. (16.20.060 E)			

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	EOW	Check	Verify
19. Lot Numbers (Check Tentative Map) (16.20.090 A, 66434 d)			
20. Each lot shown entirely on one sheet (16.20.090 B)			
21. Distances & bearings and closure: Lots, blocks, boundaries, streets, easements, etc. (16.20.080, 66434 c)			
22. Bearings and distances on all straight lines and Curve data (radius & arc and angle) on all curves (16.20.080, 66434 c)			
23. Radial lines marked on all compound, reversing, and non-tangent curves			
24. Traverse info submitted, checked and match with Map (Boundary lots, blocks, streets, easements, etc.)			
25. Lot acreage to the thousandths			
26. City Boundary lines (16.20.080 D & 100 B, 66434 e)			
27. Future freeway			
28. Notation made on each sheet where area in map is subject to flood hazard (16.20.060 D, 66434.2 b)			
29. Check improvement plans and drainage plans for conformity, including rights of way, easements, other			
30. Previously rejected portion of streets accepted by Resolution.			
Phasing of a Map needs to be approved by CC with TSM. (16.20.020)			