



Tobacco Retailer's License Application

FACT SHEET

In accordance with Chapter 8.33 of the City of El Cajon Municipal Code, the City of El Cajon requires that retailers of tobacco products procure and maintain a Tobacco Retailer's License. **NOTE: The Tobacco Retailer's License is in addition to the required City Business License.**

A tobacco retailer shall mean any person who sells, offers for sale or for exchange for any form of consideration tobacco, tobacco products or tobacco paraphernalia. *

The El Cajon City Council enacted this program to discourage the sale and distribution of tobacco products to minors. Any tobacco retailer who violates any state or local law regulating the sale, advertisement or display of tobacco products shall be subject to permit suspension, revocation and/or administrative fines. These actions shall be in addition to any punishment imposed by the underlying offense.

The Tobacco Retailer's License must be prominently displayed in a publicly visible location at the licensed premises.

The Tobacco Retailer's License is not transferable to a new location or new business owner.

The Tobacco Retailer's License is valid for one calendar year unless suspended, revoked, expired or canceled due to the cessation of tobacco retailing.

Each tobacco retailer shall apply for the renewal of the permit prior to its annual expiration as stated on the license. The City of El Cajon Finance Department will send annual renewal notices to all retail tobacco permittees; however, it is the responsibility of the tobacco retailer to obtain, complete and return an annual renewal notice to this office, if one is not received.

The renewal statement and fee of \$675 must be returned to the city by January 1 of each year.

If you have any questions, please call (619) 441-1741.

** Tobacco product is defined as (1) any substance containing tobacco leaf, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, bidis, or any other preparation of tobacco; and (2) any product or formulation of matter containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into the human body but does not include any product specifically approved by the Federal Food and Drug Administration for use in treating nicotine or tobacco product dependence.*



CITY OF EL CAJON

200 Civic Center Way, El Cajon CA 92020
619.441.1741

TOBACCO RETAILER'S LICENSE APPLICATION

I. Business Information (Please type or print in ink. Illegible applications will be returned)

A) BUSINESS NAME _____ Business Phone: _____

B) BUSINESS ADDRESS _____

C) COMPLETE DESCRIPTION OF BUSINESS _____

II. Mailing Address (If different from business address)

III. Ownership Information

A. OWNER'S NAME _____ Home Phone: _____

B. OWNER'S HOME ADDRESS _____

1. Name and home address of all other officers/partners

IV. Signature

I declare under penalty of making a false statement, that I have read and completed all sections of this form to the best of my knowledge and belief, and that statements made herein are correct and true. I further acknowledge receipt of the El Cajon Tobacco Retailer's License Fact Sheet and understand issuance of the Tobacco Retailer's License does not relieve me from meeting other Municipal, State and Federal Code requirements.

Signed _____ Title _____ Date _____

Return completed application with payment of \$675 to:

**City of El Cajon
Planning Division/Code Compliance
200 Civic Center Way
El Cajon CA 92020**

OFFICIAL USE ONLY

Tobacco Retailer's License # _____ Business License # _____

Fee _____ Date _____ By _____

Cash _____ Check _____ Debit _____ Credit _____

Copy to Planning Division, Code Compliance _____